White Oak
LEARNING ACADEMY

Application for Employment

☐ WOLA 1	☐ WOLA 2	☐ WOLA 3	☐ WOLA 4
4760 Martin Road Cumming, GA 30041	281 Prominence Ct. Dawsonville, GA 30534	2982 Grizzle Road. Dawsonville, GA 30534	4930 Auraria Road Dahlonega, GA 30533

WE ARE AN EQUAL OPPORTUNITY EMPLOYMENT COMPANY, DEDICATED TO NON-DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, CREED, COLOR, AGE, SEX, RELIGION, NATIONAL ORIGIN, OR PHYSICAL HANDICAP.

PERSONAL INFORMATION (Please print all information legibly)

Name: _____
Last First (Legal, no Nicknames) Middle

Address: _____
Street City State Zip Code

Phone: (_____)_____-_____ DOB: _____ / _____ / _____ SSN #: _____-_____-_____
(To Be Filled Out Upon Acceptance of Job Offer) (To Be Filled Out Upon Acceptance of Job Offer)

Email: _____

Position Desired: _____ Start Date: _____/_____/_____ Requested Pay: $_____/hr_

EDUCATION	Name and Location	Years Attended	Graduated	Subject Studied
High School				
College				
Trade, Business, or Other				

Are you employed now? ☐Yes ☐No

May we contact your current employer? ☐Yes ☐No If No, please explain: _____

Are you able to perform the essential functions of the position applied for? ☐Yes ☐No

Are you under the age of 18? ☐Yes ☐No Do you have a criminal record? ☐Yes ☐No

Employment History from recent to oldest	Name, address, phone # & contact of previous employer	Salary/ Hourly $	Position	Reason for Leaving
From: To:				
From: To:				
From: To:				
From: To:				
From: To:				

Do you have a valid Driver's License? ☐Yes ☐No Have you had CPR training within the past 2 years? ☐Yes ☐No

Have you had First Aid training in the past 3 years? ☐Yes ☐No

Bright from the Start: Georgia Department of Early Care and Learning requires annual childcare training.
Are you willing to participate? ☐Yes ☐No

Ethnicity: ☐Caucasian/White ☐Hispanic ☐African American ☐American Indian ☐Asian/Pacific Islander ☐Other

EMERGENCY CONTACT INFO:

Name:	Relationship to Employee:	Phone Number:

Staff has never been shown by credible evidence, e.g. a court of jury, a department's investigation or other reliable evidence to have abused, neglected or deprived a child or adult or to have subjected any person to serious injury as a result of intentional or grossly negligent misconduct as evidenced by an oral or written statement to the effect obtained at the time of application.

I certify and agree that the facts set forth in this application are true and complete. I understand that if hired, false statements, omissions, or misleading statements on this application shall be considered sufficient cause for dismissal. Upon discovery of any false statements made, I agree that the company may terminate me immediately, and waive any recourse I may have against the company for this action. The company is hereby authorized to investigate my employment, criminal, and any other history available including contacting of the employer.

I agree that this Employment Application is only a request of information and is not an employment contract. I understand and agree that, if hired, my employment is at-will and for no definite period. I agree that either the company or I may terminate me at anytime with no prior notice.

I agree in advance that I will abide by the company's drug free workplace program.

I agree to resolve each and all issues through the company's arbitration policy. This will be the sole remedy available to resolving all matters for myself and any other interested parties on my behalf.

_____ _____/_____/_____

Signature of Applicant **Date**

MGMT SECTION:

☐ Starting Wages/ Hour: _____ ☐ Full-Time or Part-Time

☐ Start Date: _____ ☐ Department: Mmgt General Pre-k Cook